



Republic of Kenya



Institution/Organization Name:

**AFA-Miraa Pyrethrum and other
Industrial Crops Directorate**

PROCESS FOR REGISTRATION AND ISSUANCE OF MIRAA IMPORT/ EXPORTER'S LICENSE

Step	Event/Activity/Action	Time/ No. Of Days	Actor
1.	Registration in the IMIS	-	Applicant
2.	Issuance of registration certificate	14	Director/Regulation and Compliance Department
3.	Application for the license grant/renewal	-	Applicant
4.	Submission of returns for license renewals	-	Applicant
5.	Receipt, review of the application and validation of returns and notification for inspection.	7	Regulation and Compliance Officer
6.	Visit the pack house for inspection	20	Crop inspector
7.	Vetting and evaluating of the application	14	MPICD Licensing Committee
8.	License deferment/approval	4	Director/Regulation and Compliance Department
9.	Printing of the license online	-	Miraa Exporter